



**St Luke's Catholic Primary School
Parents & Friends Association
Meeting Agenda
February 24th 2016**

1. Prayer
2. Confirmation of previous meeting minutes
3. Correspondence inward
4. Correspondence outward
5. Principal's Report
6. Treasurer's Report
7. Fundraising Report
8. Board Representative Report
9. Ground's Report
10. Review of Action List
11. General Business

ITEMS TO BE VOTED ON:

- Athletics Subscription Yrs 4-6 \$5,498.18 ex GST

12. Next Meeting

If you would like to add an item to the meeting agenda please email it with as much details as possible to parentsstlukes@outlook.com no later than the 17th of February



**ST LUKE'S CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION
MEETING MINUTES**

**FOR THE MEETING HELD ON: October 28th 2015
COMMENCING AT 7:30PM**

Attendees:

Velma Erskine	Jason Baker	Siobhan Budrocich
Tracy Detata	Irene Tasselli	Nicole Barrett
Antony Vlahov	Nicki Francis	John Mason
Rebecca Mackie	Wendy DaSilva	Leanne Noonan
Natalie Campbell	Ashley Schep	Danielle Santoro
Georgia Millad	Jessica Stojkovski	Linda Firth
Nicole Miller	Feriella Ekers	

Apologies:

1. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the meeting held on September 9th 2015 were confirmed as a true and accurate record. Forwarded by Nicki Francis and seconded by John Mason.

2. CORRESPONDENCE INWARD

A range of fundraising pamphlets were received.

3. CORRESPONDENCE OUTWARD

Nothing to report

4. PRINCIPALS REPORT – Velma Erskine

St Luke's Feast Day Celebrations

We commenced the school term with the celebration of St Luke's school feast day last Friday, followed by a family mass on Sunday morning.

Sacramental program Term 4

This term our focus sacramentally will be on the Sacrament of Reconciliation which will be held on Wednesday 4 November.

Professional Development Day

On Monday 12 October, staff attended a professional development day at school. The aim of the pd day was to:

- • Reflect upon our current practices at St Luke's
- • Identify where we are and where we want to be in 2 years time?
- • What are our strengths?
- • Identify the big-ticket items, areas of focus for us as a school moving forward
- • Behaviours and structures that may assist us reaching our goals.

Staffing 2016

Staffing placements for 2016 will be shared with the school community via the school newsletter towards the end of the school year.

Installation of Flashing LED School Speed Signs

I have been informed by the Andrea Mitchell MLA, Member for Kingsley that St Luke's Catholic Primary School is scheduled to have the flashing LED school speed signs installed during 2015-2016. These signs create greater safety for students and parents on the roads around the school and I am confident that they will be well received by the community. No specific date for the installation of the signs has been given as yet.

Teachers Commissioning Mass, 2016

St Luke's has been asked to host the 2016 commissioning mass for schools in the Northwest coastal region on Thursday 11 February. Father Francisco has agreed to this.

5. TREASURER'S REPORT – Antony Vlahov

(To be included separately)

6. FUNDRAISING REPORT

••Bunnings results

I will propose that any event booking should be cleared 1st by the school (with consideration to the parish) and 2nd by the P & F. I suggest that there should be a planning meeting early in the year to organise all of the event dates for the year. Another great result from the Bunnings sausage sizzle raising nearly \$2000. The day was well organised and there were plenty of volunteers for the roster. Thanks to Karen Cadd & Angela Ielati for coordinating and all of the Year 2 parents that helped on the day.

Cake stall success

The cake stall run at the sports carnival was a great success bringing in over \$700. This was a no overhead fundraiser that was well supported and organised thank you

to Sarah Morrow.

7. BOARD REPRESENTATIVE REPORT – Nikki Barrett

Nothing to report

8. GROUNDS REPORT – Leanne Noonan

Nothing to report

9. REVIEW OF ACTION LIST – Tracy Detata

Disco Ticket sales

Asking the coordinators of the Disco, where they are at with the ticket sales for this year.

10. GENERAL BUSINESS

Class reps for 2016

Next week we will begin scouting for class reps for 2016. We had filled most positions before the commencement of this year which allowed a smooth transition into the start of the year. If you are interested in taking on this role please contact the P & F. Just a reminder that as class rep you are not responsible for coordinating your year group's allocated event you are just the initial contact.

•Miss Casey memorial

There have been requests from parents for some form of memorial for Miss Casey at the school, possible a plaque or small area of garden.

Items which were voted on:

- 2 Touch screen smart boards - \$10 000 including GST (**Vote passed unanimously in favour**)
- Dividing doors for Years 1, 2 and 3 - \$21 000 including GST (**Vote passed unanimously in favour**)

11. NEXT MEETING

Wednesday 24th February at 6.30pm in the St Luke's' School Library.