



**ST LUKE'S CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION
MEETING MINUTES**

**FOR THE MEETING HELD ON: Wednesday 23rd March 2016
COMMENCING AT 6:30PM**

Attendees:

Velma Erskine	Jason Baker	Tracy Detata
Rebecca Mackie	Nicki Francis	Nicole Barrett
Leanne Noonan	Jodi Lyra	Karen Cadd
Hayley Tait	John Mason	Angela Testa

Apologies:

Antony Vlahov	Fiona Henry	Jessica Stojkovski
Sarah Morrow	Kym Spencer	Jen Sharpe
Natalie Campbell	Linda Firth	

1. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the meeting held on Wednesday 24th February 2016 were confirmed as a true and accurate record. Forwarded by Nicki Francis and seconded by Leanne Noonan.

2. CORRESPONDENCE INWARD

- PFFwa – Affiliation fee and the Catholic Church Insurance is due and will be forwarded onto Antony Vlahov
- A large range of fundraising pamphlets were received.

3. CORRESPONDENCE OUTWARD

Nothing to report

4. PRINCIPALS REPORT – Velma Erskine

Religious Education

The Religious Education program taught at St Luke's Catholic Primary School is the first Learning Area of our curriculum. As a school we have celebrated the importance of Holy Week by participating in the following events:

Holy Week

Monday 21 March Reflection

2.30pm Palm Sunday

Tuesday 22 March

2.30pm Washing of the Feet and Last Supper

Wednesday 23 March

2.15pm Stations of the Cross

Thursday 24 March

9am Resurrection Reflection

National Day of Action against Bullying and Violence

On Thursday 17 March, our school took part in the National Day of Action against Bullying and Violence. Students from Pre-Primary to Year 6 participated in a prayer service at the commencement of the school day.

Harmony Day

As a school we acknowledged Harmony Day on Monday 21 March. It was an opportunity to celebrate the various cultures and language backgrounds that makes St Luke's Catholic Primary School uniquely cultural. Students were invited to come dressed in traditional costumes or to wear something orange. The school day commenced with a whole school liturgy that was lead by the student council. Following the liturgy, students had the opportunity to take part in various classroom activities that focus on harmony.

Staffing

We welcome to the school Mrs Kirsty Maher. Kirsty will be teaching in the Year 4White class with Mrs Bauer for the remainder of the school year. I wish Kirsty all the very best and I am confident that the whole community at St Luke's will make Kirsty feel most welcomed and supported. The school community has been informed of Kirsty's appointment in this week's newsletter. Year four white families were informed via a formal letter from myself on Monday 21 March.

Kindergarten Enrolments and Interviews

Interviews for kindergarten position for 2017 have taken place and places of offer will be sent out tomorrow. We have a very large number of families wishing to enrol for the 2017 Kindergarten program. Our enrolment policy states that preference is given to Catholic students (families) who witness the Catholic faith and who participate regularly in the life of a worshipping community. Priority is given to applicants whose parents have demonstrated a concern for the religious development of their child and who are likely to benefit most from enrolment at the School. After consideration has been given to the criteria above, priority is accorded to

applicants in the following order:

1. Catholic students from the St Luke's Parish with a Parish Priest reference.
2. Catholic students from outside the Parish with a Parish Priest reference.
3. Other Catholic students
4. Siblings of non-Catholic children currently at the school
5. Non-Catholic students from other Christian denominations
6. Other non-Catholic students

Swimming Carnivals

A great day was had by the Year 4, 5 and 6 students at the House Swimming Carnival last Friday. Congratulations to the Green Faction for being the successful team on the day in what was a very close fought competition. Many thanks to Mr Nosedo and staff for their assistance with the carnival. It was fantastic to have many parent volunteers assisting on the day – Thank you! Our next swimming event will be the Interschool Swimming Competition this will be held tomorrow at Joondalup Arena. Wishing our St Luke's swimmers all the very best of luck!

5. TREASURER'S REPORT – Antony Vlahov

Bank balance as at 23rd March 2016 is \$42,699.62

Receipts since last meeting totalled \$2,086.75

- Evening on the Green - \$1,586.75
- Footy Tipping - \$500.00

Payments made since last meeting \$20,956.12

- Carols By Candlelight \$334.58
- Evening on the Green \$480.40
- St Luke's CPS Dividing Walls \$13,368.00
- Athletics \$5,498.18
- Stock for Mother's Day Stall \$1,255.00
- Easter Raffle Tickets \$19.96

Outstanding deposits:

- Footy Tipping \$250.00
- Easter Raffle proceeds \$ unknown

Invoices to be paid:

- PFFWA Affiliation Fee \$1,797.15

6. FUNDRAISING REPORT

- Tea towel fundraiser – Rebecca Mackie
- weekend photography – portraits – Linda firth – discuss for packages.
- Tea towel fundraiser – Rebecca Mackie
- Cookbook – Sarah Morrow / Jessica Stojkovski
- Small change for big change – Peta Lee Bartlett
- Movie day – Sarina Latouche
- Lap a thon – Sarina Latouche
- Drink Bottles – Nicki Barrett

- Personalised stationery / backpack etc – Nicki Barrett
- Soup Day – Gloria Cooper / Jodie-Anne Mak

Email sent to year 6 parent group re fundraising for the extra camp expense.

Netball court surface has it been checked as there is lots of “blue” coming off it.

Uniform shop volunteers still needed

7. BOARD REPRESENTATIVE REPORT – Nikki Barrett

- Last Wednesday meeting was held to discuss the implementation of house names – school council reps and teachers. Discussed by teachers yesterday – in discussions with Fr Francis as well. Coloured faction shirts, with house shirts – however there is no space in the uniform shop to hold extra stock. Once names are selected discussion there is a large process in regards to introducing the coloured shirts.
- School improvement plan shown to Board – asked to view on school website. Identifying needs of the school and as a staff level create a list of what the aims are.

8. GROUNDS REPORT -

nothing to report

9. GENERAL BUSINESS

- *Ranger – Friday afternoon, parents parking on the footpath – ranger gave warnings who were in the car, fines were given to those who had left car – Andrea Mitchell – local member of Parliament – it was suggested that she is contacted to*
- *Netball court surface – Blue shoes – surface coming off onto shoes, and socks. Check with warranty to see if that is what is suppose to happen.*
- *Jodi needs help in the uniform shop on a wednesday morning. Issues with PP and Kindy mums. Class reps to ask and remind parents for extra helpers.*
- *Yr6’s – are interested in fundraising for the graduation luncheon. P&F fundraises up to a max of \$800 for the event. Still chasing camp costings, bus fundraising – need to know the difference.*
- *Buses – children coming home from the sports carnival – buses emptier on the way home.*
- *Sports carnivals – children must not go home from the carnival before the day is finished – parents need to be informed that this is not the case.*

- *Parent volunteers – looking for new ways to encourage more parents to volunteer their time to help with events.*
- *PP – cubby house – still looking onto it*
- *Swimming lessons – not as yet looked at.*
- *Running club – how to organise and arrange the events – parents must stay – family activity*

12. RAFFLE

*Raffle drawn and won by Karen Cadd
meeting concluded 7.39*

11. MEETING CONCLUSION AND NEXT MEETING DATE

Meeting concluded 7.40pm

*Next P&F meeting to be held on
Wednesday 11th May 2016
6:30pm St Luke's School Library.*